

AGENDA  
LIBERTY TOWNSHIP MEETING

5 December 2019  
7:00 PM

Municipal Building  
349 Mountain Lake Road  
Great Meadows, NJ 07838

Sunshine Notice  
Flag Salute  
Roll Call

Reports:

- New Jersey State Police
- Committeepersons
- Mayor
- Municipal Professionals
- Municipal Departments/Boards/Commissions

Adoption of Agenda

Adoption of Minutes  
Public Meeting and Executive Session of 14 November 2019

Unfinished Business  
Marble Hill Bid Opening/Award

New Business  
Electronic Municipal Sign Demonstration/Proposal  
Mountain Lake HAB (Harmful Algae Bloom)  
NJ Tree Recovery Campaign  
Recreation Assistant Resumes  
NJDOT FY2020 Municipal Aid Program Award

Resolution  
Tax Refund – Prymak  
Refund of LandUse Escrow Deposits

Adoption of Bill List  
Public Comment  
Executive Session

Adjournment

A regularly scheduled meeting of the Township of Liberty was held in the Municipal Building, 349 Mountain Lake Road, Great Meadows on 5 December 2019. The meeting was opened by Mayor John Inscho with Adequate Notice of Meeting and the Pledge of Allegiance at 7:06 p.m.

Present: Mayor John Inscho; Deputy Mayor Daniel Grover; Carl Cummins; Peter Karcher and Michael Beyer

Also, Present: Roger Skoog, Municipal Attorney; and, Diane M Pflugfelder, Municipal Clerk/Administrator

REPORTS

COMMITTEEPERSON KARCHER

Mr. Karcher presented a request from the Recreation Commission for the reservation of the Liberty Township Municipal Building for Yoga sessions during December 2019 and January 2020. All were in agreement. Recreation Assistant interviews would be scheduled the week of 16 December 2019.

The Recreation Commission asked Attorney Skoog to review the proposed lifeguard training reimbursement policy for legal input.

COMMITTEEPERSON CUMMINS

Mr. Cummins reported that the November LandUse Board meeting was cancelled.

DEPARTMENT OF PUBLIC WORKS

A pre-printed report was received from the Department of Public Works for November 2019 and placed on file.

MUNICIPAL CLERK/ADMINISTRATOR

A pre-printed report was received from the Municipal Clerk/Administrator for November 2019 and placed on file

MUNICIPAL TAX COLLECTOR

A pre-printed report was received from the Municipal Tax Collector for November 2019 and placed on file

RECREATION COMMISSION

A pre-printed report was received from the Municipal Tax Collector for November 2019 and placed on file

ENVIRONMENTAL COMMISSION

A pre-printed report was received from the Municipal Tax Collector for November 2019 and placed on file

SAMSON CONCRETE & MASONRY

Following discussion, a motion by Dan Grover to not pay a Samson Concrete & Masonry request for Change Orders # 7, #8, #9 and #10 carried.

APPROVAL OF MINUTES

A motion by Mike Beyer to adopt the public and executive session minutes of 14 November 2019 carried. Carl Cummins abstained.

UNFINISHED BUSINESS

MARBLE HILL NJDOT GRANT BID

Marble Hill Road Improvements Bids were opened on 26 November 2019 at 1:00 pm at the Liberty Township Municipal Building, 349 Mountain Lake Road, Great Meadows, NJ.

Bids were received from;

American Asphalt & Milling 96 Midland Avenue Kearney, NJ 07032	\$488,015.72
Mike Fitzpatrick Contractor 18 Cozy Lake Road Oak Ridge, NJ 07438	\$493,522.80
Capital Paving & Contracting 1225 Rt 31 A, Bldg A, Suite 124 Lebanon, NJ 08833	\$496,769.10
Reivax Contracting 68 Finderne Avenue Bridgewater, NJ 08807	\$504,366.00
Your Way Construction, Inc 404 Coit Street Irvington, NJ 07111	\$505,326.70
Top Line Construction Corp 22 Fifth Street Somerville, NJ 08876	\$514,176.19
Tilcon New York, Inc 9 Entin Road Parsippany, NJ 07054	\$514,513.00
Black Rock Enterprises, LLC 1316 Englishtown Road Old Bridge, NJ 08857	\$630,000.00

A motion by Mayor Inscho to adopt the following Resolution carried.

Resolution #2019.085  
Award of Contract

*BE IT RESOLVED*, That the Township of Liberty hereby awards the contract for Marble Hill Road Improvements Phase 1 and 2 to American Asphalt & Milling, 96 Midland Avenue, Kearney, NJ whose bid amounted to \$488,015.72.

Vote: aye - Beyer  
aye - Karcher  
aye - Grover  
aye - Cummins  
aye - Inscho

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John Inscho,  
Mayor

**NEW BUSINESS**

**ELECTRONIC MUNICIPAL SIGN DEMONSTRATION/PROPOSAL**

Quotes were received from:

Aurora Construction/KC Signs  
(State Contract)  
142 Conchester Highway  
Aston, PA 19014

Option 1 (LED size 19”h x 95”w)  
Single color - \$12,500  
Full Color - \$15,295

Option 2 (LED size 28.5”h x 95”w)  
Single color - \$15,195  
Full color - \$17,995

Installation for any size is \$3,795

FastSigns of Maple Shade  
3121 Rte 73 South  
Maple Shade, NJ 08052

\$25,000-\$30,000

Following brief discussion, a motion by Mayor Inscho to adopt the following Resolution carried.

Resolution #2019.086  
Award of Contract

*BE IT RESOLVED*, That the Township of Liberty hereby awards the contract for exterior electronic municipal sign to Aurora Construction/KC Signs, 142 Conchester Highway, Aston, PA whose bid amounted to \$17,995 plus installation for the option 2, full color sign.

Vote: aye - Cummins  
aye - Grover  
aye - Beyer  
aye - Karcher  
aye - Inscho

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John Inscho,  
Mayor

**MOUNTAIN LAKE HAB (HARMFUL ALGAE BLOOM)**

Notification was received from Warren County Board of Health on 22 November 2019 that Harmful Algae Bloom (HAB) was tested and confirmed within Mountain Lake. Warren County posted the following advisory around Mountain Lake for public information; Danger/High Risk – no contact and ingestion (humans and animals). A confirmed Harmful Algal Bloom is present with levels qualifies at or above the NJ Health Advisory Guidance. There should be no contact with the water including, but not limited to, swimming, wading, and watersports. Fish caught in this waterbody should not be eaten. Pets and livestock should not contact or ingest the water. Warren County will conduct a repeat sampling in December and advice of the results.

**NJ TREE RECOVERY CAMPAIGN**

A New Jersey Tree Recovery Campaign Community Application 2019 was received from the Environmental Commission for the receipt of 500 free trees to be distributed on 2 May 2020 in partnership with the local Girl Scout Troop 97260 at the John R Fisher Pavilion to municipal residents. A motion by Dan Grover to approve the application carried.

**NJDOT FY2020 MUNICIPAL AID PROGRAM AWARD**

A letter of 21 November 2019 was received from State of New Jersey, Department of Transportation announcing that Liberty Township has been selected to receive funding the NJDOT FY 2020 Municipal Aid Program for the Free Union Road Project in the amount of \$112,500.00.

**RESOLUTIONS**

A motion by Mayor Inscho to adopt the following Resolution carried.

Resolution #2019.087

Tax Refund

WHEREAS, The Tax Collector recommends to the Township Committee that the necessary administrative action be taken to authorize a refund to the following;

Block/Lot	Name/Address	Reason	Year	Total Refund
21.02/6.12	Peter & Lori Prymak 84 Quenby Mountain Rd.. Great Meadows NJ 07838	Overpayment of Property Taxes	2019	\$ 1,894.05

NOW, THEREFORE, BE IT RESOLVED, By a majority of the members of the Township Committee of the Township of Liberty, County of Warren, State of New Jersey that the refund on the above list shall be returned to the parties designated.

Vote: aye - Grover  
aye - Cummins  
aye - Karcher  
aye - Beyer  
aye - Inscho

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John Inscho,  
Mayor

A motion by Mayor Inscho to adopt the following resolution carried.

RESOLUTION #2019.088  
REFUND OF LAND USE BOARD ESCROW DEPOSITS

WHEREAS, the following applicants posted a Land Use Board escrow deposit with the Township of Liberty; and

WHEREAS, when the Land Use Board review costs are less than the escrow deposit, the difference shall be refunded to the applicant; and

WHEREAS, the Land Use Board and the Township Engineer has certified that the following applications are complete:

Name	Block/Lot	Amount
Brady	B 10 / L 7.02	\$518.20
Cory Brothers	B 12 / L 10.01	\$2,763.05
Long	B 42 / L 7	\$500.00
Lunden	B 61 / L 5.54	\$531.25
Vega	B 9 / L 22.03	\$114.53
Piasecki	B 1 / L 29	\$125.75
DePasquale	B 11 / L 34.02	\$500.00
Dauria	B 10 / L 3	\$297.20

NOW, THEREFORE BE IT RESOLVED by the Liberty Township Committee that the remaining escrow funds be returned to the applicants.

Vote: aye - Karcher  
aye - Cummins  
aye - Beyer  
aye - Grover  
aye - Inscho

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John Inscho,  
Mayor

BILL LIST

A motion by Dan Grover to adopt the following Resolution carried.

RESOLUTION #2019.089  
PAYMENT OF BILLS

RESOLVED, That the Township Committee of the Township of Liberty, does hereby authorize the Finance Department to pay all vouchers when properly endorsed and approved by at least 3/5 majority of the Township Committee in the amount of \$485,255.59.

Vote: aye - Beyer  
aye - Karcher  
aye - Grover

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John Inscho,  
Mayor

aye - Cummins  
aye - Inscho

PUBLIC COMMENT

Joe Thomas – Mr. Thomas advised that the passcode for the electronic sign be changed frequently to avoid it being hacked into.

EXECUTIVE SESSION

At 7:39 pm a motion by John Inscho to adopt the following Resolution carried.

RESOLUTION #2019.090

*WHEREAS*, the Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

*WHEREAS*, this public body is of the opinion that such circumstances presently exists; and

*WHEREAS*, the Township Committee may wish to discuss any of the following conditions; confidential provisions of Federal Law or State Statute; information that may impair receipt of federal funding; invasion of individual privacy; collective bargaining agreement; real property negotiations; litigation; and, personnel and personnel policy. Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

- ✓ Collective Bargaining Agreement - Samson Concrete and Masonry LLC

*BE IT RESOLVED*, That the public be excluded from this meeting.

Vote: aye - Cummins  
aye - Grover  
aye - Beyer  
aye - Karcher  
aye - Inscho

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John Inscho,  
Mayor

At 7:49 pm, a motion by Mayor Inscho to reconvene the public meeting carried. Mayor Inscho stated that during executive session a matter of contractual consideration was discussed. No action to follow.

ADJOURNMENT

There being no further business, a motion by Mayor Inscho to adjourn the meeting carried.

Meeting adjourned at 7:50 p.m.

Diane M Pflugfelder RMC/MMC  
Municipal Clerk/Administrator  
Minutes Approved 2 January 2020

